

**NOTIFICATION
DATED 19.03.2008**

**¹[Khyber Pakhtunkhwa] EDUCATION FOUNDATION
RULES OF BUSINESS, 2008**

Notification: FEF/17-XVII/BOD. In exercise of the powers conferred by Section 17 of the FEF Act (III) of 1992, (²[Khyber Pakhtunkhwa] Act No. III of 1992) the ³[Khyber Pakhtunkhwa] Education Foundation Board of Directors, hereby make the following Rules w.e.f. 14.03.2008, namely ⁴[Khyber Pakhtunkhwa] Education Foundation Rules of Business, 2008.

1) Short Title, Commencement and Application:

(a) **Title:** These Rules may be called the ⁵[Khyber Pakhtunkhwa] Education Foundation, Rules of Business, 2008.

(b) **Commencement:** These rules shall come into force at once.

(c) **Application:**

- i) These rules shall apply to all employees of ⁶[Khyber Pakhtunkhwa] Education Foundation.
- ii) The Foundation through its Board of Directors reserves the right to frame, amend or modify all or any of these rules as it may deem necessary and such amendments shall be binding on all employees.
- iii) The Board of Directors may decide any question relating to rights and duties of the employees, which are not provided for in the service rules.

2) Definitions:

In these Rules, unless the context otherwise require.

- i) "Act" means the Government of ⁷[Khyber Pakhtunkhwa], FEF Act (III) of 1992, and (⁸[Khyber Pakhtunkhwa] Act No III of 1992) as amended from time to time.
- ii) "Appendix" means appendix to these rules.
- iii) "Constituent" institutions" means the institution established by the Foundation under section 13 of FEF Act m 1992.
- iv) "Colleges" means colleges, which shall impart education at intermediate, degree and postgraduate level and established by the Foundation in the buildings provided by the Government/Semi Government and/or in the buildings acquired by the Foundation on rent from private sector.

¹ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

² Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

³ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

⁴ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

⁵ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

⁶ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

⁷ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

⁸ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

- v) "⁹[Khyber Pakhtunkhwa] Education Foundation's Academy" means an Academy which shall offer training facilities to the teachers working in Government, Semi Government and Private Sector educational institutions and established by the Foundation for the purposes of sub section e(ix) and sub section e(x) of section 13 and sub section f(iii) of section 13 of FEF Act III 1992.
- vi) "Employee" means an employee of ¹⁰[Khyber Pakhtunkhwa] Education Foundation, ¹¹[Khyber Pakhtunkhwa] Education Foundation's Academy and Colleges.
- vii) "Selection Committee" means committee(s) constituted by the Board for the purpose of making recommendations for the appointment to various posts.

3) **Functions:**

Section 13 of the Act, the Foundation, in the performance of its functions, shall:

- a) provide technical and financial assistance to the private sector for capacity building, promotion and development of education in line with the education policy of Government;
- b) organize and carryout studies on private sector for assessment of its need and monitor quality of service

4) **Advisory Committee:**

Under Section 8 of FEF Act-III of 1992, there shall be an Advisory Committee consisting of the following members, who shall advise the Managing Director on such administrative, technical and financial matters as are referred to it.

- a) The composition of the Advisory Committee shall be as under:
- | | | |
|-------|---|------------------|
| i) | Managing Director | Chairperson |
| ii) | A representative of the Education Department not below the rank of Additional Secretary | Member |
| iii) | A representative of the Finance Department not below the rank of Additional Secretary | Member |
| iv) | A representative of the Establishment Department not below the rank of Additional Secretary | Member |
| v) | Chartered Accountant/Banker to be nominated by the Managing Director | Member |
| vi) | Three nominated member of board appointed under sub section l(f) of section 4 of FEF Act III 1992 | Member |
| vii) | President Sarhad Chamber of Commerce & Industries or his nominee | Member |
| viii) | Director Finance, ¹² [Khyber Pakhtunkhwa] | Member/Secretary |

⁹ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

¹⁰ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

¹¹ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

Education Foundation

- b) Functions of the Advisory Committee shall be as under:
- i. Approve major administrative and financial initiatives including annual recurring and developmental budget.
- c) The meeting of the advisory committee will be convened by the Managing Director with prior notice to be issued to all members along with the agenda and working paper at least 7 days before the meeting or as prescribed.
- d) The decisions will require a five member's quorum including Chairperson of the Advisory Committee.
- e) The Term of nominated members shall be five years and they shall be eligible for reappointment on the expiry of their respective term.

5) **Selection Committee:**

There shall be two Selection Committees one for initial recruitment/promotion of officers in BPS-17 and above and other for officials in BPS-I to BPS-16 for selection of suitable persons to various posts in the Foundation. The composition of the Committee shall be as follows.

a) **Selection Committee for appointments in BPS-17 and above**

i)	Managing Director	Chairperson
ii)	Representative of the Higher Education Department not below the rank of Additional Secretary	Member
iii)	Representative of the Establishment Department not below the rank of Additional Secretary	Member
iv)	Member Board to be nominated by Chairman	Member
v)	Director of Foundation to be nominated by the Managing Director	Member/Secretary

b) **Selection Committee for appointment in BPS-16 and below:**

i)	Managing Director	Chairperson
ii)	Representative of Higher Education Department	Member
iii)	Member Advisory Committee to be nominated by the Chairman	Member
iv)	Director of Foundation to be nominated by the Managing Director	Member/Secretary

¹² Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

- 6) **Organizational Structure:** Organizational structure of the Foundation shall be as specified at Annexure-I from time to time.
- 7) **Constituent institutions:** Following are the constituent institutions of Foundation
1. ¹³[Khyber Pakhtunkhwa] Education Foundation Academy
- 8) **Functional, Administrative and Financial Control:** All the Constituent Institution and College shall continue to function under the administrative and financial control of ¹⁴[Khyber Pakhtunkhwa] Education Foundation.

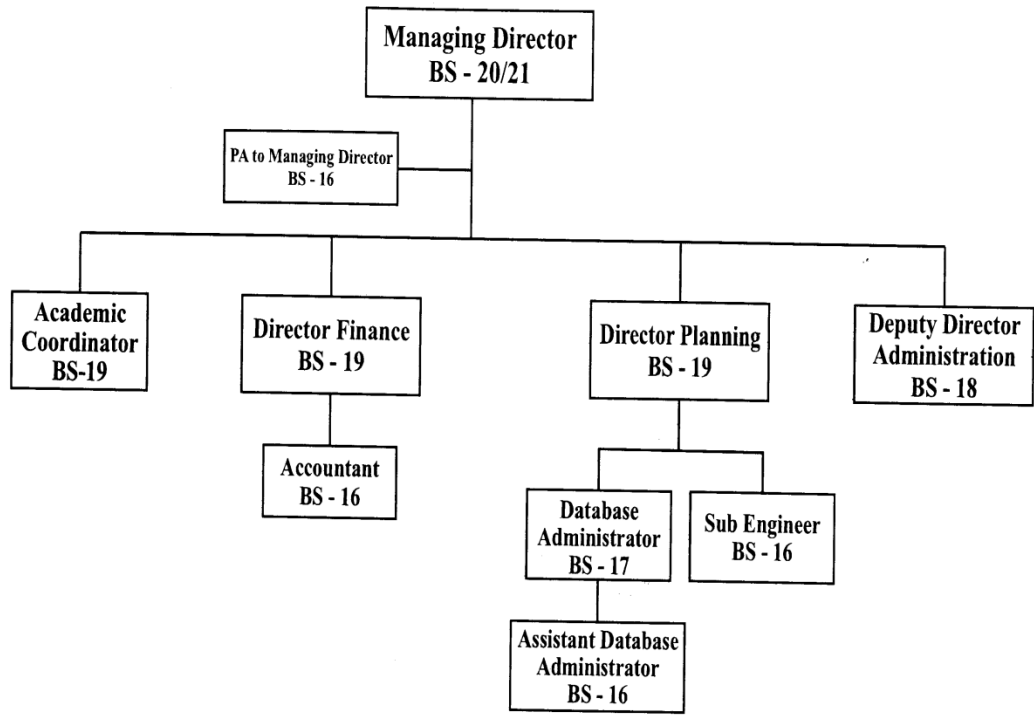
(Ali Begum)
 Managing Director
¹⁵[Khyber Pakhtunkhwa] Education
 Foundation /
 Secretary Board of Directors

¹³ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

¹⁴ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

¹⁵ Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011

ORGANIZATIONAL STRUCTURE



Support Staff