

**KHYBER PAKHTUNKHWA PROVINCIAL HOUSING AUTHORITY
(DELEGATION OF POWERS) REGULATIONS, 2022**

(Rs. In million)

S. No	Particulars	Authority	Director General	Additional Director General	Director	Deputy Director (Admn)	Remarks
	Assign/describe jobs, functions or tasks of subordinate officers/officials in the Directorates	-----	Full powers	---	----	-----	Jobs description may be assigned to officers/officials from time to time as required for better performance of the PHA.
	Creation and abolition of temporary posts	---	Full Powers	-----	----		The expenditure shall be met within own resources subject to the availability of funds.
	Creation and abolition of permanent posts	Full Powers	-----	-----	----	-----	-----
	Re-appropriation of fund within PHA regular budget	Full Powers	-----	-----	----	----	Subject to condition that no excess overall budget estimates is occur except pay & allow.

Approval for M&R works within budget allocation	---	Full Powers	---	---	---	---	According to the procedure for works expenditure in relevant code.
Power to declare stores unserviceable / Powers to declare stores surplus.	Full powers.	---	---	---	---	---	This power can further be delegated to subordinate authority on appropriate scale, certificate from the competent authority.
Power to sell surplus or un-serviceable store and stock by auction	Full Powers.	10.00	2.00	1.00	0.20	---	---
Write off irrecoverable values of stores or public money due to loss: i. Fraud & negligence. ii. No fraud & negligence.	Full powers	---	---	---	---	---	In consultation with Finance Department for amount over Rs.0.500 million subject to inquiry.
Sanction of Telephone Office/Residential	-----	Full Powers	---	---	---	---	Govt policy regarding sanction of telephones and ceiling shall be followed.
Purchase and replacement of vehicles	Full Powers.	-----	---	---	---	---	Subject to availability of fund.

1401 KHYBER PAKHTUNKHWA GOVERNMENT GAZETTE, EXTRAORDINARY, 6th JANUARY, 2023

	Sanction of repair of vehicles	----	Full Powers				In each case subject to availability of fund. The sanctioning authority may further delegate powers.
	Purchase of petrol and lubricant	----	Full Powers				In each case subject to availability of fund. The sanctioning authority may further delegate powers.
	Powers to order refund in accordance with the rules/regulations or in pursuance of the decision of court of which no appeal is proposed to be made.	----	Full powers	1.000	----	----	Concurrence of the authority be required in case the claimed refunding amount is more than the actual amount.
	Powers to sanction investigation of claims of Govt servants to arrears of pays and allowance etc.	----	Full powers	Full powers	1.000		
	Purchase of durable goods, machinery & equipment	-----	Full powers	0.300	0.050	0.010	According to the provisions of purchase and procurement procedure, through a committee.

Purchase of stationery	----	Full powers	Full powers	----	0.05	Subject to budget provision.
Purchase of office equipment	----	Full powers	Full powers	----	0.05	Exercise of these powers is subject to fulfilment of all codal formalities & budget provision.
Purchase of periodical and news papers	-----	Full powers	Full powers	Full powers	Full powers.	Subject to availability of fund and scale as in line with Govt policy.
Purchase of books, periodicals / maps	----	Full powers	Full powers	Full powers	Full powers	Subject to the scale in line with Govt policy and budget provision.
Expenditure on carriage of record.	-----	Full powers.	Full powers	Full powers	Full powers	-
Electricity, water/sui-gas charges and taxes.	----	Full Powers	Full powers	Full Powers	Full powers	Subject to availability of fund in the approved budget.
Postage, internet and telephone charges	----	Full powers	Full powers	Full powers	Full powers	Subject to budget provision.
Hot & cold weather charges	----	Full powers	Full powers	----		Subject to provision in the approved budget.
Printing charges	-----	Full powers	Full powers	----		Subject to budget provision and completion of codal formalities.

1403 KHYBER PAKHTUNKHWA GOVERNMENT GAZETTE, EXTRAORDINARY, 6th JANUARY, 2023

	Expenditure on binding work.	----	Full powers	Full powers	---		Subject to budget provision
	Law charges/fee of legal advisor	---	Full powers	-----	---		Subject to provision in the approved budget.
	Repair of D/goods, Machinery & Equipment etc.	---	Full powers	Full powers	--	0.005	Subject to budget provision and completion of codal formalities.
	Expenditure on : a. rent of non-residential buildings. b. Rent of hostel buildings. c. Sanction of advance rent for building.	-- --- ---	Full powers. Full powers. Full powers		-- -- --		i. subject to provision in the approved budget; ii.subject to a proper agreement and assessment of rent by technical committee For a period of one year (for Secretary & DG)
	Entertainment	---	Full powers		----		Subject to the conditions:- i. For official meetings of the Authority convened light refreshment not exceeding Rs.200/- per head. ii. For receptions and other symposia, expenditure not exceeding Rs.50,000/- iii. subject to budget provision.

Advertisement charges	---	Full powers	1.000	---		Subject to provision in the approved budget.
Fixation of pay and allowances fringe benefits.	----	Full powers.	-----	----		On the recommendation of Director Finance under the relevant rule.
Grant of performance based honorarium	-----	Full powers	-----	----		02 running basic pay on the recommendation of Director Finance/Director Admn for PHA Employees subject to provision in the budget.
Grant of travelling and daily allowance to non-official members of the committee etc setup by the Authority.	----	Full powers.	-----	----		i. Subject to the condition that daily allowance equivalent to the minimum rates admissible to officers of similar status of the Govt employees. ii. In case of non-official as allowed to BS-20 officer.
Grant of travelling and daily allowance to non-official members of the committee etc setup by the Authority.	---	Full powers.	-----	----		Subject to provision in the budget.
Grant of earned leave / extra-ordinary leave without pay to employees.	-----	Full powers.	Full powers	----		As per leave regulations of KP-Housing Authority.

Grant of casual leave	----	Full powers	Full powers	Full powers		As per leave regulations of KP-Housing Authority.
Grant of study leave	----	Full powers-	-----	----		As per leave regulations of KP-Housing Authority.
Grant of recoverable advance to the employees from various contributory funds.	----	Full powers	Full powers	---		Subject to regulations of the fund.
Sanction of conveyance charges.	----	Full powers	Full powers	----		Where TA/DA is not applicable.
Sanction to reimbursement medical charges.	---	Full powers	Full powers	---		Subject to provision in the approved budget in accordance with Medical Attendance Regulations of KP-Housing Authority.
Hiring of services for security, cleaning, maintenance etc.	---	Full Powers.	----	----	----	Subject to provision in the budget.
Sanction of permanent advances	---	Full powers.	----	---	----	Subject to budget provision.
Acceptance of tenders	----	Full powers	-----	----	----	i. Subject to approved scheme, provision in budget; ii. completion of formalities as per KP PRA Rules, 2014 on the subject.
Grant of technical sanction	----	Full powers	-----	-----	----	Subject to proper certification of the concerned Technical Directorate