HOME AND TRIBAL AFFAIRS DEPARTMENT.

NOTIFICATION.

15th June, 1977.

No.8/86-HSO (Prs)/74.--- In exercise of the powers conferred by clauses (10) and (28) of section 59 of the Prison Act, 1894, the Government of the [1][Khyber Pakhtunkhwa], in supersession of all previous rules on the subject are pleased to make the following rules prescribing uniforms for officials of the Prisons Department, namely:---

1. Short title, application and commencement.--- (1) These rules may be called the [2][Khyber Pakhtunkhwa] Prisons Department (Uniform) Rules, 1977.

2. They shall apply to all executive staff of the [3][Khyber Pakhtunkhwa] Prisons Department.

3. They shall come into force at once.

2. Definitions--- In these rules, unless the context otherwise requires:---

(a) "Department" means the [4][Khyber Pakhtunkhwa] Prisons Department;

(b) "Inspector-General of Prisons" means the Inspector-General of Prisons, [5][Khyber Pakhtunkhwa] Prisons Department;

(c) "Executive staff" means the staff holding any of the posts specified in part 'A' of the Schedule;

(d) "Government" means the Government of the [6][Khyber Pakhtunkhwa];

(e) "Schedule" means the Schedule to these rules, and

(f) "Uniform" means the dress to be worn by executive staff in accordance with specifications laid down in Part 'B' of the Schedule.

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[1] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.
[2] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.
[3] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.
[4] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.
[5] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.
[6] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.

3. Wearing of uniform compulsory--- All members of the executive staff of the Department shall while on official duty, wear uniforms in accordance with specifications laid down in respect of each such member in Part 'B' of the Schedule.

4. Uniform allowance--- (1) The members of the executive staff holding any of the posts specified in column 2 of Part 'C' of the Schedule shall be entitled on their appointment to any of the said posts, to an initial uniform allowance as specified against each post in column 3 thereof, and a renewed uniform maintenance allowance for winter and summer as specified in columns 4 and 5 respectively of the said Part.

(2) They renewed uniform maintenance allowances shall be admissible:---

(a) in the case of Inspector-General of Prisons, at an interval of three year from the date of his appointment or from the date on which the uniform was first made, whichever is later in the case of winter uniform, and in the case of summer uniform at an interval of two year from the date of his appointment or from the date on which the uniform was frist made, whichever is later; and

(b) in the case of other officers, at an interval of seven years from the date of appointment of every such officer or from the date on which the uniform was first, made whichever is later in the case of winter uniform, and in case of summer uniform, at an interval of three years from the date of such appointment or from the date on which he uniform was first made, whichever is later.

3. Notwithstanding the provisions of sub-rules (1) and (2), Government may withhold the allowance in respect of a officer who is due to retire with two years of the admissibility of the allowance.

5. Sanctioning authority--- The uniform allowance shall be sanctioned by Inspector-General of Prisons. He shall also be competent to draw uniform allowance in his own case according to these rules.

6. proportionate recovery--- In case of removal, dismissal, resignation from service of any member of the executive staff entitled for uniform allowance, proportionate recovery of the allowance shall be made from the member concerned:

Provided that where a member retires from, or is invalided out of service after three years of the drawal of the allowance, the proportionate recovery may be waived off at the discretion of the Inspector-General of Prisons.

7. Supply of uniforms--- All other members of the executive staff who are not entitled to uniform allowance in accordance with rules 4, shall be provided with free of charge,

uniforms of the specifications, and in accordance with the terms and conditions and the manner, laid down in Part 'D' of the Schedule.

8. Annual indent for uniform--- (1) The Superintendent shall indent on the Superintendent, Headquarters Prison for the supply of articles of uniform for the Warders establishment entitled to free supplies of uniform, not later than the 15th February for summer uniforms and 15th August for winter uniform.

2. The Superintendent may indent for uniform for the full permanent establishment together with such extra articles as likely to be required for temporary Warders.

3. In the case of articles issued at interval longer than a years the following procedure shall be adopted:---

(a) jerseys shall be requisitioned for not more than one-third; and

(b) great coats one-fifth of the strength of the Warder establishment.

Example:--- Great coats are supposed to last five years so that one-fifth of the sanctioned establishment can receive new great coat every year similarly jerseys for one-third of the strength can be indented for yearly, and so on.

4. Uniforms shall be made in the following sizes and shall be ordered accordingly:---

No. 1 for height	..	5 ft.9 inch to 6ft
No. 2 for height	..	5 ft. 7 inch to 5 ft. 9 inch.

5. The uniforms when received shall be distributed by the Assistant Superintendent who shall maintain a uniforms Register showing the dates of receipt and issue of all articles.

6. All articles of uniform shall be supplied by the respective Headquarters Prison.

ARSHAD FARID
Secretary to Government , [7][Khyber Pakhtunkhwa]
Home and Tribal Affairs Department.

[7] Subs. by the Khyber Pakhtunkhwa Act No. IV of 2011.

PART—'A'

[*See rule* 2 (c)]

Serial No.	Nomenclature of post
1	2
1	Inspector-General of Prisons.
2.	Superintendent of Jails.
3.	Deputy Superintendent of Jails.
4.	Assistant Superintendent of Jails.
5.	Chief Warders
6.	Head Warders.
7.	Selection Grade Warders.
8.	Ordinary Grade Warders.
9.	Matron (Female Warders).
10.	Gate Keepers.
	[illegible] nt Jailors.

PART—'B'

[*See rules* 2 (f), 3 and 6].

1. **Uniform of the Inspector-General of Prions.**

(a) **Cap, Peak Cap of Blue Cloth**:—

Cap Badges—As for Major-General in the Army but silver thread instead of golden thread with Prisons insignia.

[illegible] th three blue, Cloth Welte chain strape of black patent leather ½″ wide, buttoned on two cap size plated prisons buttons placed immediately behind the covers of the peak.

Patent leather peaks will be embroidered as follows:—

Two rows of silver Cak-leaf embroidered on the lower edge and one on top of the peak.

(b) Shirt Khaki—drill of cellulor shade open neck with full Sleaves pointed cuffs. Badges of rank (when without a coat) to be fixed on detachable shoulder. strap and sleaves to be rolled up 3″ above elbow.

(c) *Tie*—plain blue mercrised cotton or silver or wollen material.

(d) *Trouser*—(Slack) Khaki drill of tropical shade, army regulation pattern without turn up during hot weather.

(e) *Shoes*—Brown leather shoes without toe caps with stocking may be on informal accosions. Sock Khaki according to season.

(f) *Belts*—Sam Brown leather belt.

(g) *Jersay*—Mazri colour with two breast pockets "V" neck.

(h) *Baton*—2½/long cane stick black silver surmounted with Prisons insignia embossed over it.

(i) Over coat—of drab Khaki wollen great coat material double breasted to reach to the point of the kees 18" to 20" alit at the back with small saddle flap. Turn down collar 2½" deep back with lapel and sted, factening with one hook and eye. Four large buttons on each side, three to button and one under turn. Two button pockets with fap one inside breast pocket at each side loose turn back cuffs of single materials 4". deep shoulder straps of the same material as the garment fastened with small buttons.

Bages of rank and buttons in silver metal. The collar to be provided with a cloth tab to button across the opening at the throat when required. The coat to be lined with drab flannel.

(j) *Water proof Coat*—Khaki.

(k) *Badges on shoulder*—Crossed sword and keys with one four pointed star as for Major-General.

2. **Uniform of Superintendent and Deputy Superintendent:—**

(1) The uniform of Superintendent shall be—

(a) *Jacket*—Khaki drill/serge with rolled collar four medium Prisons pattern buttons down the front, two breast and two side pocket with plan flaps to buttons shoulder strape plain fastening at top with button and inscription "Prisons" and one creascent and one star across centre of straps in case of Superintendent in Grade—18 and one creascent in case of Superintendent in Gade—17.

(d) *Trousers*—Slask Khaki drill serge not turned up at ends.

(c) *Shirt*—Mazri Cloth with turned down collar.

(d) *Tie*—Khaki Wollen/Silk.

(e) *Head-dress*—A Khaki wollen peaked cap with a floral brass cap badge with inscription "Prisons".

(f) *Boots*—Brown ankle laced.

(g) *Sock*—Khaki cotton or wollen.

(h) *Belt*—Brown leather sam brown belt with brass fittings.

(i) *Swagger*—Stick cane.

(j) *Whistle*—Fastened with a khaki silk cord and carried in the left breast pocket.

(k) *Jersey*—Grey wollen-full sleeves "V" neck with pockets.

(l) Great Coat.—Khaki wollen double breasted with Prisons pattern brass buttons.

2. The uniforms of a Deputy Superintendent shall be the same as that prescribed for the Superintendent except that the stars shall be worn across centre of straps instead of creascent.

Explanations—Exception cermonial occasions, the Superintendent and Deputy Superintendent may wear mazri shirt with shoulder straps and badges, khaki slacks, peaked cap brown shoes and belt during summer in his office. Boots will be wron on parades.

3. **Uniform of Assistant Superintendent and Assistant Jailor.—**

The uniform of an Assistant Superintendent and Assistant Jailor shall be the same as that prescribed for the Deputy Superintendent except that one star shall be worn across centre of straps during the probationery period and two stars after confirmation.

4. Uniform of Lady Assistant Superintendent.—

(a) *Shirt*—With pointed collar and two breast pockets made of grey cotton cambric or linen cloth.

(b) *Shalwar*—Made of grey long cloth or linen.

(c) *Shoes*—Brown leather lace walking shoes or brown Afghan Chappla's medium heels.

(d) *Badges*—of Rank as for Assistant Superintendent.

(e) *Belt*—Brown leather sam with brass fittings.

(f) *Great coat*—Khaki serge.

(g) *Jersay*—Grey Woolen "V" neck full sleaves with pockets.

(h) *Socks*—Khaki Cotton or wollen.

(i) *Dopta*—Grey Muslin cloth 2½ Yards.

5. **Uniform for Warder Establishment.—**

(a) (i) *Uniform of a warder*— Shirt Mazri cloth with turned down collar, two breast pockets with plain flaps fastening with prison pattern brass buttons, inscription "Prisons" in brass across shoulder straps which will fasten it top with one button.

(b) *Trousers*—Slacks Khaki drill not turned up at the ends.

(c) *Cap*—One piece Khaki wollen beret cap supper imposed with a maroon cloth dismond 2"X12" with a floral brass badge with inscription "Prisons".

(d) *Foot were*—(i) Black Afghan Chappals.

(ii) Black ammonition boots.

(e) *Socks*—Khaki wollen.

(f) *Waist*—Belt black leather 2½" wide with brass clasp with the wards "Prisons" and "Warder" embossed thereon to the over shirt.

(g) *Great Coat*—Khaki wollen.

(h) *Jersey*—Grey wollen full sleaves.

(i) *Baton*—2½ feet long cane stick with "diameter with 9" black leather thong at upper end.

(j) *Whitle*—Fastened with a black leather strap and carried in right breast pocket.

Explanation—Chappale may be worn in summer only. On parades boots will be worn. Sentry at the gate hall always wear boots.

Notes—In prisons located in cold climates, one flannel shirt and one serge slacks shall also be issued to the Warder guard. Inspector-General shall determine the Prisons where such uniform is to be issued.

(ii) The Uniform of a selection Grade Warder shall be the same as that prescribed for warder with the following additions:—

(a) Two chevrone on right sleaves above elbow.

(b) Belt to have the Words "Selection grade Warder" embossed on the clasp.

(iii) The uniform of a Head Warder and Gate Keeper shall be the same as that prescribed for warders with the following additions:—

(a) Three chevrons on right sleeves above elbow.

(b) Belt to have the Word "Head Warders and Gate Keeper embossed on the clasp.

(iv) The uniform of a Chief Warder shall be the same as for Head Warder with the difference that he will wear a leather sam brown belt.

Note— 1. Chevrons shall consist of black braid on red ground.

2. *Ex*-Service personnel shall not be permitted to wear their old service badges and uniform.

6. **Uniform of a woman Warder.—**

Doptta—Grey muslin 2½ yards alongwith maroon border/1" wide.

Shalwar—Mazri cloth.

Shirt—Mazri cloth.

Foot wear—Black Afghan Chappals.

Great Coat—Khaki wollen with round collars.

Jersey—Grey wollen full sleaves "V" neck.

Socks,—Khaki wollen.

Balt.—As for warder.

7. **Issue for tempory warders.—**

Every prison shall, when necessary, be supplied yearly with complete suite of uniform for the use of temporary warders according to season and requirements. Chappals shall however, be provided for the use of those temporary warders whose appointment is likely to last for a year or more. Charpoys and kit box shall be also be issued. Articles not issue shall be kept in the custody of the Assistant Superintendent and time expired of unserviceable articles of such uniforms shall not become the property of such warders. All the articles of uniform shall be issued subject to the condition that these articles are properly looked after by them and are returned on the termination of their services. No temporary warder shall be allowed to enter the prison unless he is properly dressed in uniform.

PART—"C"

(*See rule* 4)

Serial No.	Nomenclature of post		Initial uniform allowance	Renewed uniform allowance for winter	Renewed uniform allowance for Summer
1	2		3	4	5
			Rs.	Rs.	Rs.
1	Inspector-General	...	1500	750	300
2	Superintendent of Jails	...	1500	750	300
3	Deputy Superintendent of Jails	...	500	350	200
4	Assistant Superintendent of Jails	...	500	350	200
5	Assistant Jailor	...	500	350	200

PART—"D"

(*See rule* 7)

1. (1) Every member of warder establishment *i.e.* Warders, Head Warders, Gate Keepers, Female Warder shall be provided with uniform, etc. free of charge according to his rank and grade. The articles so supplied and the period of renewal from the date of issue are shown below:—

Name of Articles		No.	Years
Male Warders.—			
Khaki Drill slacks	...	1	1
Mazri Shirt	..	1	1
Khaki Wollen Great Coat	..	1	5
Grey Wollen Jersey	..	1	3
Khaki Wollen Bert Cap	..	1	2
Wollen Socks	..	1	1
Chervon	..	1	2
Afghan Chappals	..	1	1
Ammunition boots	..	1	3
Set of Buttons, Badges, and Letter	..	1	5
Belt	..	1	5
Whistle	..	1	5
Baton	..	1	5
Ammunition Puch	..	1	5
Rifle Sling	..	1	5
Kit Box	..	1	10
Charpoy	..	1	5
Polish Tin	..	1	3 months.
Women Warders.—			
Dopatta	..	1	1
Shalwar	..	1	1
Shirt	..	1	1
Afghan Chappals	..	1	1
Wollen Great Coat	..	1	5
Wollen Jersey	...	1	3
Wollen Socks	..	1	1

Name of Article		No.	Years
Belt	..	1	5
Whistle	..	1	5
Kit Box	..	1	10
Charpoy	..	1	5
Polish Tin	..	1	3 months.

(ii) In addition to the issue of the above articles, one shirt and one slack will be issued to warder and one dopatta, one shalwar and one shirt will be issued to women warders on first appointment. Each of these articles are renewable after one year.

2. **Marking of Articles.**

Every articles of clothing shall, before issue, be marked with the personal number of the warder and the date of issue with one inch figures in the case of wollen articles, and half inch figures for cotton articles as under:—

(a) Mazri Shirt .. On the inner side of neck band.

(b) Slacks .. On inside of the waist band.

(c) Cap .. On the inside

(d) Jersey .. Inner side of back.

(e) Great Coat .. Inner side of back.

(f) Cotton articles shall be marked with indelible ink and wollen articles shall be marked with white paint.

3. **Conditions under which free issue of uniforms etc., is made.**

(1) Every article of uniform including chappals and boots supplied free to any warder is Government property during the period for which it was issued and shall be duly accounted for during such period but shall be taken by the warder wherever he may be transferred. Each such article becomes the property of the warder to whom it was issued after the expiry of the prescribed period.

(2) Arms and Ammunitions, such bayonet-frogs, ammunition pouches, kit-boxes and charpoys shall not be taken by the warder on transfer but shall remain at the prison. Any warder losing or damaging any of these articles other-wise than by fair wear shall be required to pay the cost of renewal or repair, as the case may be.

4. **Kit Inspections.**

(1) Kit inspection shall be held by the Superintendent once a month ordinarily on the first Saturday, when every warder shall be required to exhibit all the articles or uniform issued to him. Any articles lost or damaged during the period for which it was issued shall be being recovered from his next pay; provided that not more than five rupees shall be recovered in any one month.

(2) A few spare articles of clothing, buttons and badges ,etc., shall be kept at each prison for sale. Any article purchased to replace one lost or damaged shall be marked with the purchase number and the date on which the last free issue of a similar article was made. It shall become the personal e rty of the purchaser when the period of issue of the article, of which it is a substitute expires.

5. Adjustment of cost of uniform when a warder leave service.

(1) If a warder is discharged, dismissed, resigns, retires or dies, before the expiry of the period for which any article of uniform was issued to him it shall be received back and taken on stock by the prison; provided the article is not damaged by unfair use. It shall be issued to a temporary warder a warder appointed in his place. If the article is lost or damaged by unfair use, the unused value of such article shall be deducted from any payment due to him and the article will than become his property or of his heirs.

(2) The unused value of any article is that part of its total cost which correspond with the time it is still to last as compared with the period for which it was issued. In the calculation, less than 15 days shall be ignored and 15 days more shall count as a full month.

(3) When the pay due to, and the security deposit, to the credit of a warder, do not cover the estimated unused value of the lost or damaged articles all used articles of uniform in his possession shall be auctioned publicly and the proceeds added to the balance of pay and security deposit. Should the total sum so obtained be in excess of the sum recoverable, the balance shall be made over to the warder or his heirs as the case may be, but should the sum be less, the jail shall bear the loss.

(4) In the case of a warder joining military services, all articles of uniform which are still the property of Governmet, shall be taken over, provided that they are in a serviceable condition. In such a case no recovery shall be made from the warder concerned for unexpended period.

(5) Articles of uniform, so returned may be re-issued to newly enlisted warders for the unexpended period.

6. Disposal of money recovered from uniform.

All moneys received from warders under the provision of the proceeding rule shall be creadited to Government under head "XXII Jails and convit settlement miscellenous" and the treasury receipt kept in record.

7. Issue of Uniforms.

Uniform shall be issued to warders on appointment. All subsequent issues shall be made when due. The date of issue of every articles of uniforms shall be recorded in the kit ticket which shall accompany the service book of the warder on transfer.

8. Custody of Uniform when a Warder goes on leave.

(1) When a warder proceeds on leave for a month or less he shall make his own arrangements for the safe custody of his uniform during his absence.

(2) If the leave is for more than a month he shall make over his uniform to the Assistant Superintendent Incharge the Warder Guard and it shall not used by any other person during his absence.

Note—Uniform when not in use should be preserved from damaged by insects, by sprinkling with in secticide powder before packing them up. All woollen articles in store should preserved in the like manner.

9. Washing and repair of uniforms:

(1) Arrangements shall be made in every prison for washing warder uniforms a monthly deduction to meet the actual cost of materials used being made from each warder. Woollen clothing shall be cleaned at Government expense. Prison Labour may be utilized for washing, etc.

(2) Uniform damaged by fair wear and tear may be repaired by prison labour free of cost.