

**WEST PAKISTAN GOVERNMENT SERVANTS
BENEVOLENT FUND PART-I (DISBURSEMENT) RULES, 1965**

NOTIFICATION

The 25th December, 1965

No.S&GAD(BF)-52/63 In exercise of the powers conferred on him by Section 7 of the West Pakistan Government Servants Benevolent Fund Ordinance, 1960 (West Pakistan Ordinance XIV of 1960), the Governor of West Pakistan is pleased to make the following rules: -

1. **SHORT TITLE AND COMMENCEMENT**

(1) These rules may be called the West Pakistan Government Servants Benevolent Fund Part-I (Disbursement) Rules, 1965.

(2) They shall come into force at once.

2. In these rules unless the context otherwise requires the following expressions shall have the meanings hereby respectively assigned to them, that is to say: -

(a) **'Board'** means the Provincial Board of Management (Gazetted), West Pakistan Government Servants Benevolent Fund as constituted under Section 6 of the West Pakistan Government Servants Benevolent Fund Ordinance, 1960;

(b) **'Fund'** means the West Pakistan Government Servants Benevolent Fund, Part-I;

(c) **'Pay'** means the amount drawn monthly by a Gazetted Government servant as: -

(i) The pay, other than special pay granted in view of his personal qualifications, which has been sanctioned for a post held by him substantively or in an officiating capacity or to which he is entitled by reason of his position in a cadre;

(ii) Overseas pay, technical pay, special pay and personal pay; and

(iii) Any other emoluments which may be specially classed as pay by the competent authority.

¹Explanation:-

For the purposes of these rules: -

¹ Explanation to Rule 2 added by Notification No.S&GAD/BF/12-71/237, dated 13/2/1976.

- a) 'Gazetted Government Servant' means a Government servant holding a post in National Pay Scale No.16 or above;
- b) 'Gazetted Government Servant Class-I' means a Government servant holding a post in National Pay Scale No.17 or above;
- c) 'Gazetted Government Servant Class-II' or 'Un-classified Gazetted Government Servant' means a Government servant holding a post in National Pay Scale No.16;
- d) 'Gazetted Post' means a post carrying National Pay Scale No.16, or above; and
- e) 'Non-Gazetted Post' means a post carrying National Pay Scale No.15 and below".

²3. The following grants from the fund shall, subject to the provisions of these rules, be admissible to Gazetted Government Servants (N.P.S No.16 and above), who are subscribers to the Fund or their families as the case may be, namely;

- (a) ³"(a sum of) five hundred rupees per mensem for ⁴ (fifteen) years to the Gazetted Government Servants if he/she is invalid during the service before retirement or to the widow/members of his family if he/she dies during the service before retirement. The period of (fifteen) years shall be reckoned from the date of invalidation or, as he case may be, death of the Government Servant;
- (b) 3(a sum of) five hundred rupees per mensem to the widow/members of his/her family for the un-expired portion of ⁴(fifteen) years from the date of his/her retirement, if the Government servant dies within ⁵(fifteen) years of his/her retirement;
- (c) Educational scholarships for studies to the children of serving as well as deceased or invalid Gazetted Government Servants for such amounts and on such terms as the Board may determine;

The following rates of scholarship have been approved by the Board. Application for the grant of scholarship is to be submitted on prescribed form: -

- i. School going children (Upto maximum 3 children) Rs.500/-
OR

² Rule 3 substituted by Notification No.S&GAD/BF/12-71/4461, dated 17/2/1980.

³ In clause (a), (b) & (c) substituted for the words "a sum not exceeding" by Notification No.S&GAD/BF/12-71/V-II, dated 1/12/1989.

⁴ The word "ten" substituted by Notification No.S&GAD/BF/12-71-II, dated 8/3/1993.

⁵ The word "ten" substituted by Notification No.S&GAD/BF/12-71-II, dated 8/3/1993.

ii. College going children (One child only) Rs.1200/-
OR

iii. Post Graduate/Professional Colleges (One child only) Rs.1500/-

⁶"Provided that in relation to Government servants who contributed to the fund at the enhanced rate since 01/01/1990, the amount of relief, for the purposes of clause (a) or (b) above shall be one thousand rupees per mensem."

4. The Board may, in special circumstances and for reasons to be recorded in writing, enhance the amount of grants specified in Rule 3.

5. (1) The grants specified in Rule 3 shall be sanctioned by the Board.

(2) In cases of urgency, the Chairman of the Board may sanction a grant under Rule 3 or Rule 4; provided the order sanctioning such grant shall be submitted to the Board as soon as possible for its Ex post facto approval.

6. Notwithstanding anything contained in these rules, the Board may make a special grant to a Gazetted Government servant or a member of his family in case of extreme financial distress which is not occasioned on account of actions or omissions on the part of the Gazetted Government servant himself.

7. If a Government Servant has held both Gazetted and Non-Gazetted posts at different periods of his service, shall not be entitled to the benefits of the Fund under these rules unless the post held by him at the time of his/her retirement, or at the time of his/her death or invalidation during service before retirement, was a Gazetted post.

8. The benefits admissible under these rules to a Gazetted Government Servant or his family, as the case may be shall become admissible immediately after the Government Servant has made his first contribution to the Fund.

9. An application for a grant under these rules shall be made to the Chairman of the Board in the form set out Annexure "A" and shall be submitted by the applicant through the Head of Office or Administrative Department in which such Government Servant was employed at the time of retirement, or at the time of his/her death or invalidation during service before retirement.

⁷10. Where a grant under these rules has been sanctioned in favour of a widow, the

⁶ Proviso to Clause (d) added by Notification No.S&GAD/BF/12-71/V-II, dated 1/12/1989.

⁷ Rule "10" substituted by Notification No.S&GAD/BF/12-71-II, dated 14/9/1988.

same shall be subject to the condition that the widow does not re-marry. Such widow shall each month furnish to the Board a certificate in the form set out in Annexure-'B'. On re-marriage of the widow the monthly aid amount for the un-expired portion of ⁸(fifteen) years in case of occurrence of death invalidation after 01/12/1989 (to be counted from the date of the death of the deceased Government Servant) may be paid to the guardian of the children of the deceased Government Servants, or, if the children are major, to one of them in whose favour a power of attorney has been given by other brothers/sisters, if any, the payment of monthly aid to the guardian or the child of the deceased Government servants, as the case may be, shall be made subject to scrutiny and verification by the Deputy Commissioner of the District in whose jurisdiction the family of the deceased Government Servant resides."

11. If a Gazetted Government servant quits the Government service for one reason or the other or is forced to leave Government service, he shall not be entitled to the refund of the contributions made by him towards the Fund during the period of his/her service.

BY ORDER OF THE GOVERNOR
WEST PAKISTAN

(A.H. QURAISHI)
CHIEF SECRETARY
TO GOVERNMENT OF WEST
PAKISTAN

⁸ Note : The period of ten years has been enhanced in Rule 3 of these rules.

APPLICATION FOR THE GRANT OF MERIT SCHOLARSHIP FROM THE ^[Khyber Pakhtunkhwa]
GOVERNMENT SERVANTS BENEVOLENT FUND PART-I & II
(FORM SHOULD BE FILLED IN BLOCK LETTERS)

1. Name of Student _____
2. Date of Birth of Student _____
3. Name of the Government Servant
(Father/Mother) _____
4. Government Servant N.I.C No. _____
5. Post held by the Father / Mother with
pay scale. _____
6. Position scored in the Board/University
examination. _____
7. Academic session _____
8. Name of present Institutions with
complete address _____
9. Details of any other scholarship received _____
10. Board/University merit declaration certificate. _____

I do hereby solemnly affirm / verify that the contents of the above application are true to the best of my knowledge and belief and that I have concealed nothing.

(Signature of Student)

(Signature of Father/Mother/Guardian)

CERTIFICATE OF HEAD OF INSTITUTION WHERE THE APPLICANT IS STUDYING

Certified that applicant _____ son/daughter of
_____ is a student of _____ class in this institution and
that he / she is a fit person for the grant of merit scholarship applied for as he/she obtained _____
position at Board or University level in the annual examination for the session _____

Signature and Designation
with official seal of the Head of Institution

dated: _____

THIS CERTIFICATE SHOULD BE ISSUED BY THE "HEAD OF DEPARTMENT" CONCERNED

Certified that applicant _____ is the son/daughter of
Mr./Ms _____ who is working as _____ in this
Department .

Signature and Designation
with official seal of the Head of Department

dated: _____

Note: **Postal address of the school/college/Institution for the dispatch of cheques must clearly be stated.**

INSTRUCTIONS

1. Government servants having at least five years service are eligible for the grant of scholarship.
2. Apply either for Three (3) children studying in Pre-Matric classes @ Rs.500/- each child **OR** for One Child studying in Post-Matric Class @ Rs.1200/- **OR** for One Child studying in Post Graduate and Professional Classes @ Rs. 15007- per year. No such restriction applies in case of ward of deceased or invalid Government servants.
3. Scholarship is granted on the basis of 50% marks in the last annual examination. However children studying in primary classes (1st to 5th) are exempted from this condition.
4. Children of Retired Government Servants are not eligible for scholarship from the fund.
5. Children of Government Servants studying in Registered Deni Madaris are also eligible for the grant of scholarship out of Benevolent Fund.
6. The scholarship application forms shall be verified from the Head of Institution and submitted through the head of Department concerned.
7. Form should be filled clearly, and all required information must be provided. Incomplete forms will not be entertained.
8. Date fixed for the receipt of the scholarship should strictly be followed.

**APPLICATION FOR THE GRANT OF MERIT SCHOLARSHIP FROM THE ^{*}[Khyber Pakhtunkhwa]
GOVERNMENT SERVANTS BENEVOLENT FUND PART-I & II
(FORM SHOULD BE FILLED IN BLOCK LETTERS)**

1. Name of Student _____
2. Date of Birth of Student _____
3. Name of the Government Servant
(Father/Mother) _____
4. Government Servant N.I.C No. _____
5. Post held by the Father / Mother with
pay scale. _____
6. Position scored in the Board/University
examination. _____
7. Academic session _____
8. Name of present Institutions with
complete address _____
9. Details of any other scholarship received _____
10. Board/University merit declaration certificate. _____

I do hereby solemnly affirm / verify that the contents of the above application are true to the best of my knowledge and belief and that I have concealed nothing.

(Signature of Student) (Signature of Father/Mother/Guardian)

CERTIFICATE OF HEAD OF INSTITUTION WHERE THE APPLICANT IS STUDYING

Certified that applicant _____ son/daughter of
_____ is a student of _____ class in this institution and
that he / she is a fit person for the grant of merit scholarship applied for as he/she obtained _____
position at Board or University level in the annual examination for the session _____.

Signature and Designation
with official seal of the Head of Institution

dated: _____

THIS CERTIFICATE SHOULD BE ISSUED BY THE "HEAD OF DEPARTMENT" CONCERNED

Certified that applicant _____ is the son/daughter of
Mr./Ms _____ who is working as _____ in this
Department .

Signature and Designation
with official seal of the Head of Department

dated: _____

Note: **Postal address of the school/college/Institution for the dispatch of cheques must clearly be stated.**

**APPLICATION FORM FOR THE GRANT OF FUNERAL CHARGES OUT OF
BENEVOLENT FUND PART-II**

See Rules 4 Clause "A" of West Pakistan Government Servants Benevolent Fund Part-II
(Disbursement) Rules, 1966.

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1. Name of Applicant. _____
 2. Date of entry into service _____
 3. Post held (Permanent/Temporary) _____
 4. Scale of Pay. _____
 5. Rate of B. Fund contribution. _____
 6. Date from which contributing. _____
 7. Date of death of dependent/self-death. _____
 8. Amount applied for _____
 9. Reason for the Funeral Charges grant. _____
 10. Name of the deceased. _____
 11. Relationship with the Applicant. _____
 12. Certificate to the effect that the deceased was wholly dependent upon the Government Servant shall be attached with the application form.

Signature of the Applicant

Name: _____
(Block letters)

Address: _____

Signature & Seal of Officer
Incharge section/Department

Signature & Seal of the Head of
Administration Department.