

GOVERNMENT OF KHYBER PAKHTUNKHWA
ENVIRONMENT DEPARTMENT.

NOTIFICATION

Peshawar, dated 20th February, 2013.

No.SO(EStt)I-47/Forest Force Rules/2013/-In exercise of the powers conferred by Section 115, read with Section 74, of the Khyber Pakhtunkhwa Forest Ordinance, 2002 (Khyber Pakhtunkhwa Ordinance No. XIX of 2002), the Government of Khyber Pakhtunkhwa is pleased to make the following rules, namely:

THE KHYBER PAKHTUNKHWA
FOREST FORCE RULES, 2013.

1. **Short title, commencement and application.---** (1) These rules may be called the Khyber Pakhtunkhwa Forest Force Rules, 2013.
 - (2) These rules shall come into force at once.
 - (3) These rules shall apply to the entire establishment, mentioned in rule 3 (excluding ministerial staff).
2. **Definition.---** (1) In these rules, unless there is anything repugnant in the subject or context, the following expressions shall have the meanings hereby respectively assigned to them, that is to say:-
 - (a) "Appendix" means an appendix to these rules;
 - (b) "Armoury", "Arsenal" or "Mal-khana" means a place where arms, ammunition and related equipments of the Department are stored;
 - (c) "Controlling Authority" means the Divisional Forest Officer of the Division concerned or the Conservator of Forests, as the case may be;
 - (d) "Officer" means an officer of the Forest Force, who is not below the rank of Forest Ranger;
 - (e) "Official" means a person serving in the Forest Force who is not an Officer;

- (f) “Ordinance” means the Khyber Pakhtunkhwa Forest Ordinance, 2002 (Khyber Pakhtunkhwa Ordinance No. XIX of 2002);
- (g) “Survey Committee” means the Committee constituted by Chief Conservator Forest for the purpose of sub-rule (9) of rule 6; and
- (h) “Uniform” means dress, articles and other related items prescribed under these rules for the members of Forest Force.

(2) All other words and expressions used in these rules, but not defined, shall have the same meaning as are assigned to them in the Ordinance.

3. Constitution of Forest Force.--- The Forest Force shall consist of officers and officials of the Department as specified below and such other officers and officials of the forest establishment as may from time to time be notified by Government,-

(a) **Officers:**

- (i) Chief Conservators of Forests;
- (ii) Deputy Chief Conservator of Forests;
- (iii) Conservator of Forests;
- (iv) Divisional Forest Officers;
- (v) Sub Divisional Forest Officers; and
- (vi) Forest Rangers.

(b) **Officials:**

- (i) Deputy Rangers;
- (ii) Foresters;
- (iii) Forest Guards; and
- (iv) Drivers, Naib Qasid, Chowkidars, Barrier Men etc. serving in connection with the affairs of the Forest Force.

4. Performance of duties in Uniform.--- (1) During the performance of their official duties, as to be specified by Government, all officers and officials of the Forest Force shall be required to wear uniform, specified in Appendix-I which shall not be given to any un-authorized person for use of any purpose.

(2) The violation of sub rule (1), shall be deemed to be “misconduct” and the violator shall be liable for disciplinary action.

5. Uniform.--- (1) The uniform shall be made of such materials and articles which shall be approved by the Government and shall be procured and supplied to the concerned officer for distribution amongst the members of the force as per entitlement.

- (2) Conservator of Forests of the respective Forest Circles shall inspect the uniform and satisfy himself that these are the latest issue and that obsolete patterns have since been destroyed or otherwise disposed of.
 - (3) No changes shall be made in the pattern or material of any articles of the uniform prescribed under these rules, except with the approval of the Government.
 - (4) The articles of the uniform and standard kits shall be, as contained in Appendix-I, and changes to which shall be authorized under Sub-rule (3) of rule-5.
6. **Issue of articles of uniform and equipment.---** (1) The officer/official, as mentioned in rule-3, shall be provided with two sets of uniform by the Department, free of cost, for the period specified in Appendix-I.
- (2) The uniform and equipments issued under these rules shall be surrendered on reversion, reduction to lower ranks, dismissal, removal or retirement, as the case may be, of any officer or official of Forest Force, to the issuing authority.
 - (3) If any article of uniform listed in Appendix-I is declared unserviceable after formal inquiry due to ordinary wear and tear before the specified periods mentioned in column-5 of Appendix-I, that shall be replaced by the orders of the Controlling Authority.
 - (4) If the Controlling Authority is satisfied that any article of uniform and equipment is rendered unserviceable due to negligence of the officer and official concerned, he may bear the cost of the same and the Conservator of Forests shall be informed while ordering the replacement.
 - (5) The officers and officials, deputed for training to the Khyber Pakhtunkhwa Forest School or other training institute shall take with them their full uniform.
 - (6) The records of the articles and equipments issued to each individual shall be maintained properly.
 - (7) Articles of the uniform and equipments which outlived their prescribed life, or rendered unserviceable, shall be returned to the store by the officer or official to whom these were issued, which shall be inspected and stored. These uniform and equipments shall be disposed of annually through open auction.
 - (8) Serviceable articles of uniform and equipments shall be kept in store as surplus stock for replacement.
7. **Wearing of badges.---** All officers and officials shall wear badges as specified for each of them in Appendix-II.
8. **Arms and ammunition.---** The specification, scale and quantity of armaments for the Forest Force shall be determined, and altered if required from time to time, by Government.
9. **Source of supply of arms and ammunition etc.---** (1) All items of arms and ammunitions shall be procured, subject to such laws, rules and procedures, as may be applicable to procurement of such items, from the following sources:-

- (a) Malkhanas of Home Department;
 - (b) Ordnance depots of the Army;
 - (c) Ordnance Factories of the Defence Production Division of the Federal Government; and
 - (d) Licensed Arms and ammunition manufactures or dealers.
- (2) Permanent record of all such procurement shall be maintained, in the office of Chief Conservators of Forests and concerned Divisional Forest Officers.
- 10. Distribution of arms to Forest Divisions.**--- (1) The Chief Conservator of Forests may distribute arms and ammunitions in their respective regions with the permission of Secretary Environment amongst Forest Divisions and other offices as per requirements.
- (2) Each Forest Division shall maintain proper record of the armaments and its allotment to the members of Forest Force, within the Forest Division. The record shall be authenticated by the Conservator of Forests, and a copy of which shall also be kept in the armoury.
- 11. Description of the armament.**--- The members of Forest Force shall be authorized to keep armaments as per Appendix-III, which may be change by Government from time to time as and when required.
- 12. Scale of arms for Forest Division.**--- (1) Members of Forest Force shall be equipped with such arms, ammunitions and equipments as to be determined by the concerned Divisional Forest Officer keeping in view the sensitivity and vulnerability of the area and nature of duty.
- (2) The change in the strength of Forest Force or alteration in the area of jurisdiction of any Forest Division or Sub-Division Range and allocation or allotment of the arms, ammunitions and equipments may be made with the approval of the Chief Conservator of Forests.
- 13. Emergency arrangements.** In case of emergency, the Divisional Forest Officer may increase the issue of arms to any member of the Forest Force subject to proper reporting to the Conservator of Forests concerned.
- 14. Stamping of arms.** (1) All arms issued to members of Forest Force except pistol/Revolver shall be stamped on the butt plate with the respective cipher and serial number of Forest Division concerned.
- (2) The distribution to the staff within the division and movement of arms and ammunition shall be recorded in the Arms Distribution Register by the officer or official, as the case may be, and be kept by the office of the Divisional Forest Officer, Sub-Divisional Forest Officer and Range Forest Officer concerned.
- (3) A separate Register shall be maintained for history sheet of each weapon in each of the Forest Division.
- (4) The member of the Forest Force to whom any weapon/ ammunition is issued, shall personally be responsible for its safety, security and authorized use.

- (5) If on return it is found that any weapon or part thereof or ammunition is lost or damaged or replaced, the Sub-Divisional Forest Officer/Range Forest Officer shall make detailed entry in the history sheet of the weapon and submit a detailed report to the Divisional Forest Officer concerned forthwith.
- (6) An inquiry shall be conducted in such cases against the accused or defaulting officer or official, and if found guilty, disciplinary action shall be taken against him by the competent authority.

15. Custody and care of arms. (1) The arms and ammunition, when not in use, shall be kept in racks in the armoury or any other place specified for that purpose, and shall normally be kept under the supervision of the following officers/officials,-

- (a) In the Forest Sub Division/Range Forest Office in their respective office;
 - (b) Head Clerk in the Divisional Forest Office;
 - (c) Office Superintendent in offices of Conservator of Forests, and;
 - (d) Office Superintendent in the office of the Chief Conservator of Forests.
- (2) The concerned officers named above shall be authorized to nominate any other suitable employee for the said supervision of arms and ammunitions.
 - (3) It shall be the responsibility of each member to whom a weapon is issued to ensure its cleaning before and after use. Periodical cleaning and oiling of arms shall also be done. The "Pull Off" of all the Kalashnikovs and other weapons shall be tested annually.
 - (4) In addition to record maintained in the Arms distribution register, the number and make of the Revolver or Pistol issued to an officer shall be entered in his service book. Each revolver or pistol shall be fitted with a light green cord lanyard of the approved pattern.
 - (5) When an officer to whom a revolver/pistol has been issued ceases to be a Forest Officer, or ceases to belong to a rank to which revolvers or pistol is issued, or proceeds on leave, he shall return the revolver or pistol issued together with all ammunitions and accessories to the issuing authority.

16. Authorization of ammunition (1) Ammunitions to the members of the Forest Force shall be given in accordance with the scales is specified in Appendix III .

- (a) An officer is on duty in case of emergency or special occasion, additional ammunitions will be issued by the concerned Divisional Forest Office out of the reserved kept for the purpose.
- (b) Members of the Forest Force shall be given ammunition comprising two magazine with corresponding number of rounds.

17. **Receipt of arms from arsenal or supplier** (1) The scale and weight, as shown in the invoice of all packages received from an arsenal or supplier shall be carefully checked before the packages are taken over. If any discrepancy in scale or weight is found that package shall only be opened in the presence of the arsenal supplier.
- (2) Every package received from arsenal or supplier shall be opened in the presence of an officer not below the rank of Range Forest Officer, who shall personally check the contents and sign the invoice in token after having done so.
- (3) Full boxes of ammunition shall not be opened on receipt if the weight is correct and the seals intact. If the seal has been damaged in transit, the pin with which the lid is attached shall be withdrawn and the lid removed to permit inspection of the inner tin casing. In case the latter is hermetically sealed, contents shall be assumed to be correct.
18. **Return of arms to arsenal or supplier.** (1) Unserviceable tools, repairable arms, defective ammunitions, empty cartridge cases, empty oil drums and packing cases shall be returned to the arsenal or supplier subject to authorization of the Divisional Forest Officer or Conservator of Forests concerned.
- (2) In all cases when articles are returned to the arsenal or supplier intimation shall be sent in the form of a voucher in duplicate out of which one voucher will be retained by arsenal or supplier and duplicate copy duly acknowledged shall be returned to the officer/official returning the articles.
- (3) Arms, ammunition and other ordnance returned to the arsenal or supplier shall be sent through an officer or official duly authorized to do so. All articles shall be carefully packed in strong boxes, if possible in the cases in which consignments have been received, and sealed with the official seal of Divisional Forest Officer.
- (4) The procedure prescribed in sub-rule 3 shall be followed mutatis-mutandis when arms, ammunition are transferred from one Forest Division to another, if the same are not transferred in direct custody of Guard.
- (5) Upon the arsenal or supplier report, if it is found that a live or misfired rounds are returned with empty cartridge cases due to inadvertence of an officer or official responsible for the packing of the box, disciplinary action shall be taken against him for such inadvertence.
19. **Precautions against the issue of dummy or empty cartridge with live cartridge.** The officer or official who issues or returns ammunition shall ensure at the time of issue and

return that dummy or empty rounds may not get mixed up with live rounds. Precautions may also be taken for prevention of substitution of local or non Governmental manufactured rounds.

- 20. Exemption from arms license.** (1) All members of the Forest Force who are issued weapons shall be exempted from arms licenses, and shall keep, carry and use the same for official purpose.
- (2) Assignment booklet shall be maintained for each weapon and its holder.
- 21. Circumstances in which use of force and arms is allowed.** No Forest Officer shall apply force or use arms, except as provided in Section 74 of the Ordinance.
- 22. Grouping of staff.** (1) The officials shall move with arms and ammunition in groups of appropriate numbers of Forest Guards headed by a Forester or any other officer above the rank of Forester, when raid is carried out in a Forest or outside the Forest area, as and when, required under the provisions of the Ordinance.
- (2) In routine patrolling, a group of appropriate number of Forest Guards and other members of the force shall move with arms and ammunitions.
- 23. Training.** All members of Forest Force shall be gradually imparted training for handling, maintenance and use of arms, ammunition and communication devices at the Khyber Pakhtunkhwa Forest School Thai Abbottabad or at any other institution as per approval of the government.
- 24. Communication system.** (1) The Communication and logistic system shall be acquired and installed in all Forest Range Offices, Forest Sub-divisional, Forest Divisional, Forest Circle and Forest regions level including the vehicles and Forest Check posts.
- (2) To operationalize the telecommunication system qualified, specialized staff may be sanctioned and recruited in the prescribed manner.
- (3) The logistic systems shall be strengthened with the acquisition of additional vehicles on need basis. All operational vehicles shall bear conspicuous distinctive emblem or word "Forest" and fitted with hooters and revolving with orange colour light.
- 25. Union or association.** (1) Members of the Forest Force shall not individually or collectively form, join or participate in or associate with any association or union for any purpose what so-ever.

- 2) All the existing associations and unions shall stand dissolved on coming into force of these rules.

26. Procedure for the implementation of the rules. (1) Where any difficulty arises in the smooth functioning of these rules, Government may issue such instructions or directions, not inconsistent with these rules, as it may deem fit.

- (2) The government may issue Standard Operating Procedures (SOPs) for detailed procedures, if required for implementation of these rules.

APPENDIX-I**Articles of uniform and****Equipments to be issued to members of the Forest Force (Rule-5 & 6)**

S.No.	Name of Article	Officers/ Officials	No. of Articles to be issued	For the Period of.
1	Woolen Jersey (Black Colour)	Officers	Two	Two years
2	Shirt of Plain Cloth (Olive Green Colour)	-do-	Two	Two years
3	Pantaloon of Plain Cloth (Olive Green Colour)	-do-	Two	Three years
4	Barrette Cap or Serge Cap or P-cap (Black Colour) with badges	-do-	Two pairs	One year
5	Stick (to be taken by officers)	Officers	One	One year
6	Socks (Black Colour)	Officers or Officials	Three pairs	One year
7	Boots (Black Colour)	-do-	One pair	One year
8	Haver sack (Olive Green Colour)	-do-	Three	One year
9	Shalwar Qameez of Plain Cloth (Militia Colour)	Officials	Three	One year
10	Shoulder Badges	Officers or Officials	Two pairs	Once in ten years
11	Cap Badges (White Metallic Forest)	-do-	Two pairs	Once in ten years
12	Whistle.	Officials	One	Once in ten years
13	Stars.	-do-	Two Sets	Once in ten years
14	Lane-yard for whistle	-do-	One	Once in ten years
15	Lane-yard for revolver or pistol.	-do-	One	Once in three years
16	Belt (Black colour)-Belt Clip with Forest Department Insignia.	Officers or Officials	One	Eight Years
17	PT Shoes	-do-	Two Pairs	Trainees only

18	Haver sack (Olive Green Colour)	Forest Guards	One	Ten Years
19	One Carving chisel	-do-	One	Once in five years
20	Forest Guard Axe.	-do-	One	Once in ten years
21	Waterproof Coat (Olive Green Colour)	-do-	Once	Once in five years
22	Jersey (Olive Green Colour).	Officials	Two	Once in three years
23	Jersey (Olive Green Colour).	Driver, Naib Qasid, Chowkidar, or Barrierman	One	Two Years
24	Shalwar, Qameez (Militia Colour).	-do-	Two	One year
25	Cap (Black).	-do-	Two pairs	One year
26	Boots (Black).	-do-	One pair	Two years
27	Socks (Black).	-do-	Three pairs	One year

APPENDIX-II**Badges for Uniforms of Forest Force (rule-7)**

S. No.	Designation of members of Forest Force	Detail of Badges	Corresponding Ranks
1	Chief Conservator of Forests (BPS-20)	Crescent with a mounted star and three pips and green collar ribbons.	On appointment.
2	Deputy Chief Conservator of Forests or Conservator of Forests (BPS-19)	Crescent with a mounted star and one pip and collar green ribbons.	On appointment.
3	Divisional Forest Officer (BPS-18)	Crescent with a mounted star.	On appointment.
4	Sub-Divisional Forest Officer (BPS-17)	Ist year of service one pip 2 nd year of service two pips 3 rd year onward of service three pips	On appointment.
5	Range Forest Officer (BPS-16)	Three stars.	On appointment.
6	Deputy Ranger (BPS-11)	Two stars.	On appointment.
7	Forester (BPS-09)	One star.	On appointment.
8	Forest Guards (BPS-07)	On completion of five years service. one "V" shape of black colour, on completion of ten years service two "V" shape of black colour, on completion of fifteen years three "V" shape black colour to be worn on both sleeves midway between the elbow and shoulder pointing towards the elbow.	
9	All Ranks.	Departmental Monogram to be worn between elbow and shoulder on the sleeve.	On appointment.

APPENDIX-III**Armament authorized to members of Forest Force as per (rule-11).**

1	Rifle AK-47 (7.62mm)	Forest Guard, Forester, Chowkidar and Barrierman
2	Rifle MP 5 (9mm)	Forest Guard, Forester, Chowkidar and Barrierman.
3	Rifle SMG (9mm)	Forest Guard, Forester, Chowkidar and Barrierman.
4	Pistol (30 Bore)	Range Forest Officer and Deputy Ranger.
5	Pistol (9mm)	Sub-Divisional Forest Officer, Divisional Forest Officer, Conservator of Forests, Deputy Chief Conservator of Forests, and Chief Conservator of Forests.
6	Roshnai Pistol	Sub-Divisional Forest Officers and Range Forest Officers.

**SECRETARY TO GOVERNMENT OF
KHYBER PAKHTUNKHWA,
ENVIRONMENT DEPARTMENT.**