

OFFICE OF THE PROVINCIAL OMBUDSMAN,
KHYBER PAKHTUNKHWA.

NOTIFICATION

Peshawar, date the 21-09-2011.

No. E&A/P.O/1-1(13)/S.Rules-2011.---In pursuance of the provisions contained in section 35 read with section 8(3) and clause(i) of section 2 of the Khyber Pakhtunkhwa Provincial Ombudsman Act, 2010, the Provincial Ombudsman, with the approval of the Governor, hereby lays down the method of recruitment, qualifications and other conditions, specified in column No. 3 to 5 of the Appendix to this Notification which shall be applicable to posts in the office of the Provincial Ombudsman, Khyber Pakhtunkhwa specified in column No. 2 of the said Appendix. Other terms and conditions of service shall be the same as are admissible to other employees of Government in the corresponding pay scales.

PROVINCIAL OMBUDSMAN,
KHYBER PAKHTUNKHWA.

APPENDIX

S.NO	Nomenclature of post.	Minimum qualification for appointment by initial recruitment/transfer.	Age Limit.	Method of recruitment.
1.	2.	3.	4.	5.
1.	Secretary (BPS-20).	-	-	By transfer, from amongst the DMG/PCS/PMS officers of the Provincial Government.
2.	Director General (BPS-20).	-	-	(i) By promotion, on the basis of seniority-cum-fitness, from amongst the Directors with at least seventeen years service in BPS-17 and above or twelve years service in BPS-18 or above or five years service in BPS-19; or (ii) By transfer from amongst the DMG/PCS/PMS Officers, if no suitable Officer is available for promotion.
3.	Director (BPS-19).	(a) LL.M (at least 2 nd Division) from a recognized University with at least five years practice of the High Court; or (b) LL.B(at least 2 nd Division) from a recognized University with ten years practice of the High Court; or (c) LL.B(at least 2 nd Division) from a recognized University with nine years service in BS-17 and above or equivalent experience in any Government Organization/	30 to 45 Years.	(i) By promotion, on the basis of seniority-cum-fitness, from amongst the Deputy Directors and Registrar with at least twelve years service in BPS-17 and above or seven years service in BPS-18. If no suitable officer is available for promotion, then (ii) By transfer from amongst DMG/PCS/PMS officer of the Provincial Government; or (iii) By initial recruitment.

		Non-Governmental Organization. Note: Preference will be given to the candidates having relevant experience.		
4.	Deputy Secretary (BPS-18).	-	-	(i) By promotion, on the basis of seniority-cum-fitness, from amongst the Section Officers having at least five years service as such; or (ii) By transfer, from amongst DMG/PCS/PMS Officers if no suitable officer is available for promotion.
5.	Registrar/Deputy Director (Investigation/Child and Women Section) (BPS-18).	(a) LL.M(at least 2 nd Division) from a recognized University with three years standing at the Bar; or (b) LL.B (at least 2 nd Division), from a recognized University with five years standing at the Bar having at least three years practice of High Court; or (c) LL.B (at least 2 nd Division) from a recognized University, having five years service in BS-17 or above. Note: Preference will be given to female candidates for selection against the post of Deputy Director Child and Women Section.	25 to 40 Years.	(i) Fifty per cent by promotion, from amongst the Assistant Directors with at least five years service as such. If no suitable Officer is available for promotion, then by transfer from amongst DMG/PCS/PMS officers of Provincial Government; and (ii) Fifty per cent by initial recruitment.

6.	Section Officer (BPS-17).	-	-	By promotion, from amongst the Private Secretaries and Superintendent with at least five years service as such, if no suitable Official is available for promotion, then by transfer from amongst the DMG/PCS/PMS officers of the Provincial Government.
7.	Account Officer	-	-	By transfer from Auditor General's Office.
8.	Assistant Director (Investigation/ Child and Women Section) (BPS-17).	LL.B Degree (at least 2 nd Division), from a recognized University and enrolment as an advocate with the Bar Council. Note: Preference will be given to female candidates for selection against the post of Assistant Director Child and Women Section.	21 to 35 Years.	By initial recruitment.
9.	Private Secretary (BPS-16).	(a) Master Degree (at least 2 nd Division) from a recognized University having one year diploma in Computer Science from a recognized Technical Board; and (b) 80 words per minute in shorthand.	21 to 35 Years.	(i) By promotion, on the basis of seniority-cum-fitness, from amongst the Personal Assistants with at least three years service as such; or (ii) By initial recruitment; or (iii) By transfer.
10.	Superintendent (BPS-16).	-	-	By promotion, on the basis of seniority-cum-fitness, from amongst the Assistants with at least five years service as such, if no suitable Official is available for promotion, then by transfer from amongst the officials of the Provincial Government.
11.	Personal Assistant (BPS-15).	Bachelor Degree (at least 2 nd Division) from a recognized	21 to 35 Years.	(i) By initial recruitment; or

		University with the speed of 80 words per minute in Shorthand and 40 words per minute in typing Note: Preference will be given to the candidates who are computer literate.		(ii) By transfer.
12.	Assistant (BPS-14).	Bachelor Degree (at least 2 nd Division) from a recognized University.	21 to 35 Years.	(i) Seventy Five per cent by promotion on the basis of seniority-cum-fitness, from amongst the Senior Clerks having the qualifications prescribed for initial recruitment and with atleast five years service as Junior and Senior Clerk or three years service as Senior Clerk. Note: If no suitable official is available for promotion, then by initial recruitment or by transfer from amongst the suitable officials of the Provincial Government; and (ii) Twenty Five per cent by initial recruitment.
¹ 12A.	Assistant Programmer (BPS-16)	(i) Atleast Second class Master's Degree or equivalent qualification in Computer Science from a recognized University; or (ii) Atleast first class Bachelor's Degree or equivalent qualification in computer Science from a recognized University with two years experience in Programing or Data Processing.	21 to 35 Years.	By promotion, on the basis of seniority-cum-fitness, from amongst the Data Supervisors (BPS.14) with two years service as such: Provided that if no Suitable official is available for promotion then by initial recruitment,".
13.	Data Supervisor (BPS-14).	Bachelor Degree (at least 2 nd Division) in Computer Science, from a recognized University.	21 to 35 Years.	By promotion, on the basis of seniority-cum-fitness, from amongst the Computer Operators with five years service as such. If no suitable official is available for promotion, then by initial recruitment or by transfer from amongst the suitable officials of the Provincial Government.
14.	Computer Operator (BPS-12).	(a) Bachelor Degree (at least 2 nd Division) from a recognized University; and (b) One year Diploma (at least 2 nd Division) in Information Technology, from a recognized Board of Technical Education.	21 to 35 Years.	By initial recruitment or by transfer from amongst the suitable Computer Operators of the Provincial Government.

¹ Ins. by Notification No. No. E&A/P.O/1-1(13)/S.Rules-2011 dated 31.12.2014

15.	Senior Clerk (BPS-09).	(a) Intermediate (at least 2 nd Division) or equivalent qualification, from a recognized Board; (b) Typing speed of 30 words per minute.	18 to 32 Years.	By promotion, on the basis of seniority-cum-fitness, from amongst the Junior Clerks having the qualification prescribed for initial recruitment and with at least two years service as such, if no suitable person is available for promotion then by initial recruitment or by transfer, from amongst the suitable officials of the Provincial Government.
16.	Junior Clerk (BPS-07).	(a) Matriculation (at least 2 nd Division) or equivalent qualification, from a recognized Board; and (b) typing speed of 30 words per minute	18 to 32 Years.	(i) Thirty-three per cent by promotion, on the basis of seniority-cum-fitness, from amongst the Naib Qasids, Chowkidars, Sweepers and Malis having qualification prescribed for initial recruitment with at least three years service as such, if no suitable person is available for promotion then by initial recruitment or by transfer from amongst the suitable officials of the Provincial Government; and (ii) sixty-seven per cent by initial recruitment. Note: For the purpose of promotion, a joint seniority list amongst the Naib Qasids, Chowkidars, Sweepers and Malis shall be maintained from the date of their initial recruitment or that of acquiring the qualification whichever is later; provided that if two dates are same, the person older in age having longer Service, whichever is more beneficial to him shall rank senior.
17.	Driver (BPS-04).	(a) Light Transport Vehicle License, with at least three years experience of practical driving; and (b) Preferably literate.	18 to 32 Years.	By initial recruitment or by transfer from amongst the suitable drivers of the Provincial Government.

18.	Naib Qasid (BPS-01).	Preferably literate.	18 to 32 Years.	By initial recruitment or by transfer from amongst the suitable Naib Qasids of the Provincial Government.
19.	Chowkidar/Mali/Sweeper (BPS-01).	Preferably literate.	18 to 32 Years.	By initial recruitment.

BADSHAH GUL WAZIR
Provincial Ombudsman,
Khyber Pakhtunkhwa.

ENDST: EVEN NO AND DATE.

Copy forwarded to:

1. The Chief Secretary, Khyber Pakhtunkhwa, Peshawar.
2. The Principal Secretary to Governor, Khyber Pakhtunkhwa.
3. The Principal Secretary to Chief Minister, Khyber Pakhtunkhwa.
4. All Administrative Secretaries, Khyber Pakhtunkhwa.
5. The Advocate General, Khyber Pakhtunkhwa, Peshawar.
6. All Commissioners, Khyber Pakhtunkhwa.
7. The Manager, Government Printing press, Peshawar for publication in the extra Ordinary Gazette.

Section Officer (Admn),
Provincial Ombudsman,
Khyber Pakhtunkhwa.